

# STEAMBOAT LAKE WATER AND SANITATION DISTRICT

## Minutes for January 15, 2024 Board Meeting

- 1) **Call to Order.** The meeting was called to order at 6:53 pm by Director Standish.
- 2) **Roll Call, Confirmation of Quorum.** Directors present: Jim Standish, Matt Barnard, Trent Connor, and Brandon Stone. Prince Holley attended by phone. A quorum was confirmed.

**Also present:** Mary Andre, CDC Engineer  
Ellen Standish, Administrative Assistant

- 3) **Changes to/Approval of Agenda.** Director Barnard moved to approve the agenda. Director Stone seconded. The agenda was approved unanimously.
- 4) **Review & Approval of Board Minutes from December 18, 2023:** Director Barnard moved to approve. Director Stone seconded. The motion passed unanimously.
- 5) **Public Comment Period.** N/A
- 6) **Statutory/Regulatory/General Business**
  - a) **CDC Engineering Updates.**
    - i) Aborted CR 129 sewer line repair.
      - (1) The board decided to go with CDC's Option B for the repair and to put the work out for bid. They requested that CDC publish a general bid starting on February 6 and ending on March 7. The work would begin around mid-July and be completed by September 1<sup>st</sup>. CDC bid work will be Time & Materials.
    - ii) Submittal of invoices from 2022-2023. The board approved payment of six invoices. Two of the invoices were over budget without approval from the board. They requested that the invoices be revised, and that \$5,816.00 be deducted from the overages.
  - b) **Status of service extension financial obligation template letter from attorney.**
    - i) The template was received from the attorney.
      - (1) Ellen submitted the template to the board for review.
      - (2) Director Stone motioned to approve the template. Director Barnard seconded. The motion was approved unanimously.
  - c) **Install Luminare fiber internet at the sewer plant?**
    - i) Ellen emailed Gilbert and asked if he thought it worthwhile to install fiber internet.

- ii) He responded that it would be used very infrequently, and did not think that it was worth it. The board closed the subject of installing fiber internet at the plant.
  - d) **Board approval to use CDPHE-funded engineering firm to help with Lead & Copper service line inventory.**
    - i) The board approved using the engineering firm to assist.
    - ii) They requested Ellen to provide support to the project. They asked her to prepare a Master list of all the houses with their approximate construction dates, and find out what we need to submit to CDPHE.
  - e) **Buyer of lots on Golden Tide wants to extend water and sewer service to two lots across from the Guest well.**
    - i) The board agreed that the buyer needs to be aware of the financial responsibilities and follow the service extension procedure in the Rules & Regulations.
    - ii) They requested that Ellen send him Ian's letter and the revised Section 5.
  - f) **Schedule work sessions in January/February for:**
    - i) Revisions to certain sections of the Rules & Regulations.
      - (1) Directors Barnard and Stone reviewed and added their changes to Sections 3 & 5. They requested a work session for the board to discuss their changes. A work session will take place on Monday, January 29.
    - ii) Work on FY 2024 projects to get shovel ready.
- 7) **Financial**
- a) Monthly Transaction Review, Approval
  - b) Monthly Aging Review,
- 8) **Next meeting** –February 19, 2024