

STEAMBOAT LAKE WATER AND SANITATION DISTRICT

Minutes for March 18, 2024 Board Meeting

- 1) **Call to Order.** The meeting was called to order at 6:30 pm by Director Standish.
- 2) **Roll Call, Confirmation of Quorum.** Directors present: Jim Standish, Matt Barnard, Prince Holley, Brandon Stone, and Trent Connor. A quorum was confirmed.

Also present: Mary Andre, CDC
Ellen Standish, Administrative Assistant

- 3) **Changes to/Approval of Agenda.** Director Barnard moved to approve the agenda. Director Holley seconded. The agenda was approved unanimously.
- 4) **Review & Approval of Board Minutes from February 19:** Director Barnard moved to approve. Director Holley seconded. The motion passed unanimously.
- 5) **Public Comment Period.** N/A
- 6) **Statutory/Regulatory/General Business**
 - a) **CDC Engineering Updates.**
 - i) Bid results for the CR 129 Sewer Line repair project.
 - (1) Duckels Construction Inc. and X Field Services bid on the project. The directors reviewed the proposals. X Field Services' bid amount was the lowest. Additionally, the board was pleased with the work that X Field did on the hydrant and valve replacement project in the summer of 2023. Director Stone moved to award the contract to X Field. Director Holley seconded. The motion to award the contract to X Field was approved unanimously.
 - (2) The board agreed that they wanted to have X Field do bypass sewage pumping. Mary said that CDC would notify X Field that they were awarded the contract, and that the board wanted them to use bypass pumping.
 - ii) Sediment in water on Buckhorn Place
 - (1) Director Connor brought up that he has had sediment in his water. The board discussed why there is more sediment in the lines on the east side of CR 129. Mary said that CDC recommends specific hydrant flushing procedures for certain situations. She also said that flushing the hydrants twice a year rather than once a year would help. The board agreed that the hydrants on Buck Horn should be flushed in the spring and fall.
 - (2) The board requested that CDC give them a proposal to create a procedure for flushing the hydrants. Director Standish said that they could use the procedure they created in the past as a starting point.
 - iii) Change to project dollar amount required for Special Districts to bid out projects.
 - (1) Ellen reported to the board that the requirement to put projects out for bid had increased from \$60,000 to \$120,000.

b) Status of drilling replacement well on Lot 78.

- i) Director Stone has been in contact with Aztec Drilling. Aztec told him that they need certain steps to be taken in advance of drilling.
- ii) Ellen reported that she filed an emergency well permit application with the DWR, and requested our accountant pay the application fee. She is waiting to hear back from them.
- iii) Director Stone requested that Ellen notify neighbors 48 hours before drilling to let them know that the drilling will be noisy, but there will be no service interruptions.
- iv) Director Barnard brought up that the lot should be surveyed and the corners marked before commencing work. He said that he would contact Landmark Surveying and request a quote. He will request that the corners be located before July 4th.

c) CDPHE Lead & Copper Service Line Inventory Project

- i) Ellen said that an engineer from Sunrise Engineering contacted her. He told her that our Water Operator had attended the project kickoff meeting with Sunrise. The engineer and Ellen discussed what work Ellen would do and what Sunrise would do.

d) Future service line extension

- i) Lots 42 & 43 on Golden Tide have been purchased.
 - (1) Ellen emailed the buyer to ask if he needed an application to extend service. He replied that he was looking at different options and would get back to her.
- ii) Lots 118 & 119 on Willow Gulch/Linda Kay have been purchased.

e) Rules and Regulations revision work sessions

- i) The directors voted to reschedule the Section 3 work session for April 8th. Ellen will find out if the Fire Station conference room is available.
- ii) Director Barnard reviewed the previous drawings done by Merrick, and made edits to Drawing C3. He asked Mary to have CDC redraw C3 with his revisions, and state that the water lines should be copper or equal material beyond the curb stop.
- iii) **Lot Exclusions.**
 - (1) The directors briefly discussed future exclusions. They agreed that the fee to exclude should be lowered to \$400. They will revisit the previous section for inclusion in the Rules & Regulations.

7) Financial

a) Monthly Transaction Review, Approval

b) Monthly Aging Review

- i) Director Standish told the board that there are three accounts that are over two quarters behind in payment. They will be sent shutoff letters.
- ii) One home whose account is in arrears is in the process of being sold. Director Standish asked Ellen to notify our accountant of this.

8) **Adjournment:** Director Barnard moved to adjourn at 8:00 pm. Director Holley seconded. The motion to adjourn was unanimously approved.

9) **Next meeting** – April 15th