

# STEAMBOAT LAKE WATER AND SANITATION DISTRICT

## Minutes for May 20, 2024 Board Meeting

- 1) **Call to Order.** The meeting was called to order at 6:35 pm by Director Standish.
- 2) **Roll Call, Confirmation of Quorum.** Directors present: Jim Standish, Matt Barnard, Trent Connor, and Prince Holley. A quorum was confirmed.

**Also present:** Mary Andre, CDC  
Ellen Standish, Administrative Assistant

- 3) **Changes to/Approval of Agenda.** Director Stone moved to approve the agenda. Director Standish seconded. The agenda was approved unanimously.
- 4) **Review & Approval of Board Minutes from April 15.** Director Barnard moved to approve. Director Standish seconded. The motion passed unanimously.
- 5) **Public Comment Period.** N/A
- 6) **Statutory/Regulatory/General Business**

a) **CDC Engineering Updates.**

- i) CR 129 Sewer Line Repair project.
  - (1) X Field Services submitted a revised proposal that was over \$60k higher than the original bid.
  - (2) Mary was not yet present for the meeting. The directors discussed the revised proposal. They decided to go with the original proposal of slip lining the sewer pipe instead of replacing the pipe. Slip lining would be more economical and extend the life of the pipe. Director Holley motioned to go with the original proposal. Director Barnard seconded. The motion passed unanimously.
  - (3) When Mary arrived, the board advised her of their decision and requested that she tell X Field.
- ii) Status of proposal to create a hydrant flushing procedure
  - (1) Mary presented the draft procedure to the board.
  - (2) Director Barnard said that he thought that the notes section should be extended more, and that more direction be given regarding using a gate valve and locator. He also suggested that changes could be made to the chart to make it easier for the water operator to follow in the field, such as color coding the top half of the chart and adding numbers to the hydrants.
- iii) Status of re-drawing Merrick drawing C-1 and C-3
  - (1) Director Barnard asked Mary to have the engineer revise the C-3 drawing with his recommendation to take a 4' to 5' section out of the truss pipe and replace it with PVC pipe and a coupling.

iv) **Sediment in water on Buckhorn Place**

- (1) Our water operator flushed four hydrants on the east side of CR 129 as requested by the board.
- (2) Director Connor said that the water from his external faucet on Buck Horn was clear now.
- (3) Several days later Director Stone was contacted by a resident on Golden Tide Place about brown water and low flow.
- (4) Ellen called the resident to get more details. She called our water operator to get his input. He volunteered to go to the resident's house to locate the problem. It turned out that the water filter was full of sediment.

b) **Status of drilling replacement well on Lot 78.**

- (1) Ellen said she received an email at the end of April from the DWR that the permit was approved. The DWR also sent an abandonment form for the old well.
- (2) Director Stone emailed Aztec Drilling to set up a date when their drilling engineer could scope out the site. We need a bid from them.
- (3) Director Barnard said that he contacted Landmark to survey the lot and find the corner pins.
- (4) Director Stone said that the drilling process will be very noisy. He requested Ellen to write a letter to the neighbors next to the lot and advise them of the noise.

c) **Sewer plant fencing**

- i) Director Barnard noted that the rail has come off the top of the chain link fence and needs to be reset. The board asked Director Holley to contact the fencing contractor to come and repair it.
- ii) The board also asked Director Holley if the gate is going to be lowered now that winter is over.

d) **Rules and Regulations revisions**

i) **Lot Exclusions.**

- (1) Owner of a lot on Cripple Creek Court Replat, filing 5, requested to exclude.
- (2) Director Standish talked about the previous Exclusion regulation and the fee that was being charged to petitioners. He questioned the amount that was charged. Ellen said she would contact our attorney to get an estimate of the number of his hours that would be involved in the process to help determine an amount.
- (3) Director Standish said that the board needs to review and revise the regulation.

e) **USIC utility locate proposal.**

- i) The district received a proposal for USIC to do 811 locate work.
- ii) Director Barnard moved to go forward with USIC. Director Holley seconded. The motion was approved unanimously.

7) **Financial**

a) Monthly Transaction Review, Approval

- i) Director Standish moved to approve. Director Holley seconded. The motion to approve the monthly transactions was approved unanimously.

b) Monthly Aging Review

- i) Director Standish told the board that most of the accounts in arrears had been paid. There were some accounts that were still outstanding. They appeared to belong to new residents. The question came up whether they had received a bill. Director Standish's neighbor emailed Ellen that they had not received a bill, but had gotten a late notice.
- ii) Ellen emailed our accountant and asked about the \$218 balance on an account. She was told that the customer was in arrears in the past. They paid the amount due but not the finance charge.

8) **Adjournment:** Director Standish moved to adjourn at 8:00 pm. Director Stone seconded. The motion was approved unanimously.

9) **Next meeting** – June 17, 2024