

STEAMBOAT LAKE WATER AND SANITATION DISTRICT

Minutes for June 17, 2024 Board Meeting

- 1) **Call to Order.** The meeting was called to order at 6:33 pm by Director Standish.
- 2) **Roll Call, Confirmation of Quorum.** Directors present: Jim Standish, Trent Connor, and Brandon Stone. Director Holley participated by phone. Directors absent approved: Matt Barnard. A quorum was confirmed.

Also present: Ellen Standish, Administrative Assistant

- 3) **Changes to/Approval of Agenda.** Director Standish moved to approve the agenda. Director Holley seconded. The agenda was approved unanimously.
- 4) **Review & Approval of Board Minutes from May 20, 2024.** Director Stone moved to approve. Director Connor seconded. The motion passed unanimously.
- 5) **Public Comment Period.** N/A
- 6) **Statutory/Regulatory/General Business**
 - a) **CDC Engineering Updates.**
 - i) CR 129 Sewer Line Repair project.
 - (1) X Field Services to begin work mid-June because of lining fabricator availability.
 - (2) The board approved X Field's request to draw 1000 gals of water from the hydrant near the intersection of Beaver Canyon and CR 129.
 - ii) Status of proposal to create a hydrant flushing procedure
 - (1) CDC forwarded the revised procedure to Ellen at 6:30 pm. Because there was no time for the directors to review the procedure before the meeting, the item has been pushed to the July meeting.
 - iii) Status of re-drawing Merrick drawing C-1 and C-3
 - (1) CDC forwarded the revised drawing C-3 to Ellen at 6:30 pm. Because there was no time for the directors to review the drawing before the meeting, the item has been pushed to the July meeting.
 - b) **Status of drilling replacement well on Lot 78.**
 - (1) Director Stone emailed Aztec Drilling to set up a date when their drilling engineer could meet with him to scope out the site. We need a bid from them.
 - (2) Director Stone's meeting with the Aztec engineer is contingent upon Landmark marking Lot 78's corners beforehand.
 - (3) Ellen drafted the notice regarding the drilling and submitted it to Directors Standish and Stone for review. The directors approved the notice. Ellen emailed the notices to the homeowners closest to Lot 78.
 - (4) The board agreed that Inc 8 should be requested to move some dirt around in the location of the new well after Director Stone talks to Aztec.

(5) Director Stone requested that Ellen look for 2009 construction detail and as-builts of the water treatment plant.

c) Sewer plant work

- i) Director Holley contacted the fencing contractor. They will be out next week to fix the top bar of the fence and lower the gate.
- ii) Director Standish proposed that we ask X Field Services if they would be interested in constructing the second entry to the plant. He said that he would meet Jake at the plant to discuss what the board wants to have done.
- iii) Director Holley said that the door on the shed comes open and needs to be fixed.

d) Rules and Regulations revisions

i) Lot Exclusions.

- (1) Owner of a lot on Cripple Creek Court Replat, filing 5, requested to exclude.
- (2) Ellen contacted the district's attorney. He was unable to give an estimate of the amount of his time that would be involved in the exclusion process. Ellen reminded the directors that the attorney's fee is \$350 per hour. The directors decided that the district will charge \$1200 to exclude and adjust the amount as needed.
- (3) Director Standish said that the board needs to review and revise the regulation.

e) Discussion regarding soil remediation around hydrant on Jupiter Place.

- i) The board discussed the homeowner's complaint that the soil around the hydrant in the utility easement in front of his house had not been remediated by our contractor.
- ii) They decided that the district will put down a couple of bags of top soil and grass seed on the area. Watering the area will be left up to the homeowner.

f) USIC utility locate proposal.

- i) The directors reviewed the comments from our attorney. They decided that his comments did not contain any red flags and agreed to continue contracting with USIC.
- ii) Director Standish will sign the Standard Agreement.

7) Financial

a) Monthly Transaction Review, Approval

- i) Director Standish moved to approve. Director Holley seconded. The motion to approve the monthly transactions was approved unanimously.

b) Monthly Aging Review

- i) Delinquent account letters will be sent out to the identified properties that are two quarters in arrears.

8) Adjournment: Director Standish moved to adjourn at 7: 20 pm. Director Stone seconded. The motion was approved unanimously.

9) Next meeting – Due to directors' travel schedules, the meeting will be July 29, 2024.