

# STEAMBOAT LAKE WATER AND SANITATION DISTRICT

## Minutes for July 29, 2024 Board Meeting

- 1) **Call to Order.** The meeting was called to order at 6:35 pm by Director Standish.
- 2) **Roll Call, Confirmation of Quorum.** Directors present: Jim Standish, Trent Connor, Brandon Stone, and Matt Barnard. Director Holley participated by phone. A quorum was confirmed.

**Also present:** Mary Andre, CDC  
Ellen Standish, Administrative Assistant

- 3) **Changes to/Approval of Agenda.** Director Barnard moved to approve the agenda. Director Stone seconded. The agenda was approved unanimously.
- 4) **Review & Approval of Board Minutes from June 17, 2024.** Director Barnard moved to approve. Director Stone seconded. The motion passed unanimously.
- 5) **Public Comment Period.** N/A
- 6) **Statutory/Regulatory/General Business**
  - a) **CDC Engineering Updates.**
    - i) CR 129 Sewer Line Repair project.
      - (1) Removal of root ball from sewer pipe and measurement for lining.
        - (a) X Field was able to complete both tasks in less than a day.
        - (b) The liner fabricator finished the liner early. X Field installed the liner on July 23<sup>rd</sup>.
        - (c) X Field submitted an invoice with the original estimate of two days work. Director Standish said to hold off on payment until X Field revised the amounts to one day's work.
      - ii) Status of hydrant flushing procedure
        - (1) The directors reviewed CDC's hydrant flushing procedure. Director Stone moved to approve the procedure. Director Barnard seconded. The motion was approved unanimously. Mary said that she will walk through the procedure with our Water Operator.
      - iii) Status of re-drawing Merrick drawing C-1 and C-3
        - (1) The board approved the revised drawings. Ellen was directed to post them on the district website.
      - iv) Status of district getting on the CDPHE Revolving Water Fund for 2025.
        - (1) Eligibility list for Revolving Water Fund.
          - (a) Mary has been in contact with Erick Worker, the CDPHE Grants & Loans Project Manager. He said that we could carry the previous project descriptions forward to 2025. The district can still apply for the grants.

(b) CDC will apply on behalf of the district for the grants.

**b) Status of drilling replacement well on Lot 78.**

(1) Director Standish met with the drilling engineer at Lot 78. They determined it would be better to drill the well at the back of the lot instead of the front.

(2) Clearing of the drill area surface.

(a) Ellen contacted X Field Services and asked if they were available to clear the surface area. They were available, and agreed to meet with the drilling engineer to discuss what was needed.

(3) Director Stone stated that a pit needed to be dug to contain the drilling waste. He also said that thousands of gallons of water could be released during the drilling process.

(4) The directors said that ditch checks should be constructed with hay bales to provide containment for any water produced during the drilling process.

**c) Rules and Regulations revisions**

**i) Lot Exclusions.**

(1) The property owner in Filing 5 emailed about the status of their exclusion. Director Standish will email the property owner to give her an update.

(2) The Exclusion regulation needs to be revised during a future work session.

**d) Contract with USIC to do 811 locates.**

i) The contract has been signed and USIC is now receiving locate requests on behalf of the district.

ii) Issue with getting USIC to do locates. A contractor submitted a locate ticket. No locates had been done by a week later, which held up the home construction. Ellen emailed the USIC contact. A USIC tech was sent out the same day.

**e) Sewer plant work**

i) Status of repair of the fence.

(1) Director Holley told the board that the work had not been done yet because the owner/foreman of the company was on vacation.

ii) Status of shed door repair.

(1) The workman told Director Holley what needed to be done.

**f) HB 21-1110 ADA Website Accessibility**

i) Ellen explained the content of the bill. She told the board about her Zoom call with Streamline and how much it would cost to transition to their web platform and the monthly management fee. She also told the board that she was checking into a company that can help bring Drupal websites into compliance.

ii) The directors agreed to not use Streamline.

**g) CO Initiatives 50 and 105**

i) Ellen provided the directors with handouts summarizing the negatives of the initiatives to Special Districts.

7) **Financial**

a) Monthly Transaction Review, Approval

- i) Director Standish moved to approve. Director Holley seconded. The motion to approve the monthly transactions was approved unanimously.

b) Monthly Aging Review

- i) Delinquent account letters will be sent out to the identified properties that are two quarters in arrears.

8) **Adjournment:** Director Standish moved to adjourn at 8:26 pm. Director Stone seconded. The motion was approved unanimously.

9) **Next meeting** – Due to a conflict with the directors’ travel schedules and the admin will be on vacation, there will be no meeting in August. The next meeting will be September 16.