

# STEAMBOAT LAKE WATER AND SANITATION DISTRICT

## Minutes for October 21, 2024 Board Meeting

- 1) **Call to Order.** The meeting was called to order at 6:30 pm by Director Standish.
- 2) **Roll Call, Confirmation of Quorum.** Directors present: Jim Standish, Trent Connor, and Matt Barnard. Directors absent excused: Brandon Stone. Directors absent unexcused: Prince Holley. A quorum was confirmed.  
  
**Also present:** Ellen Standish, Administrative Assistant
- 3) **Changes to/Approval of Agenda.** Director Barnard moved to approve the agenda. Director Connor seconded. The agenda was approved unanimously.
- 4) **Review & Approval of Board Minutes from September 16, 2024.** Director Barnard moved to approve. Director Standish seconded. The motion passed unanimously.
- 5) **Public Comment Period.** N/A
- 6) **Statutory/Regulatory/General Business**
  - a) **CDC Engineering Updates.**
    - i) Fire hydrant flushing
      - (1) CDC went over the new procedure with our Water Operator.
      - (2) He started flushing on Monday, October 14<sup>th</sup>. He reported at the end of the day that the dialer that notifies him of low tank levels had an issue.
      - (3) On Wednesday, October 16<sup>th</sup>, reported that the Guest well was blowing fuses and turning off. Also, the tank levels were low. He replaced the fuses and stopped flushing. The operator contacted the Sycon International rep and B & J Pump to troubleshoot the problem.
      - (4) The board instructed him to pause on flushing until the board meeting on the 21<sup>st</sup>.
      - (5) Director Standish said that the board members should also be trained on the VFD operation.
      - (6) The board discussed replacing the dialer and phone line with Internet. Ellen was directed to contact Marcus to find out what would be a good option. They will meet with Marcus during a work session in early 2025.
    - b) **Resident's water & sewer taps on Miner's Dream Drive.**
      - i) USIC could not find the sewer line and did not mark locates.
      - ii) The resident's excavator had not worked in the district previously and was unfamiliar with our system. He had difficulty finding the sewer line. He contacted Ellen to find out if the district had any more information on the manholes.
      - iii) Ellen contacted CDC and explained the problem. Mary called the excavator and gave him information from the previous sewer video.
      - iv) Ellen needs to check to see if we received CDC's cliff notes on the sewer video.

- v) An HOA Environmental Control Committee director contacted Ellen regarding issues with the repair of the road where the excavator was digging. Ellen notified the excavator of the ECC director's comments. He said that he would go back and do remediation to the road.
  - vi) The directors discussed what the district's responsibility is regarding repair of the road after the taps are installed. They thought that a homeowner should have the lines located, not SLWSD, before the district approves the tap permit. They also suggested that going forward, the homeowner should possibly pay a \$10k road damage deposit. After the road repair is completed, both a representative from the district and the HOA will inspect it. The deposit will be refunded at the end of 30 days if the road has been repaired to the HOA's satisfaction.
  - c) **Revisit HB 21-1110 ADA Website Accessibility**
    - i) Ellen has not heard back from the SIPA contact regarding their review of Streamline's Accessibility Report of the district's website.
  - d) **Discuss potential projects for 2025 and start working on the budget**
    - i) Videoing of the sewer lines on the west side of CR 129.
    - ii) Have a new rate study conducted.
    - iii) Have CDC develop a more detailed water & sewer service map available for excavators.
- 7) **Financial**
- a) Monthly Transaction Review, Approval
    - i) Director Barnard moved to approve. Director Connor seconded. The motion to approve the monthly transactions was approved unanimously.
  - b) Monthly Aging Review
    - i) All accounts were within the aging parameters at this time.
- 8) **Adjournment:** Director Standish moved to adjourn at 7:50 pm. Director Barnard seconded. The motion was approved unanimously.

**Next Meeting: November 18, 2024**