

STEAMBOAT LAKE WATER AND SANITATION DISTRICT

Minutes for November 18, 2024 Board Meeting

- 1) **Call to Order.** The meeting was called to order at 6:31 pm by Director Standish.
- 2) **Roll Call, Confirmation of Quorum.** Directors present: Jim Standish, Trent Connor, Matt Barnard and Brandon Stone. Directors absent excused: Prince Holley. A quorum was confirmed.

Also present: Mary Andre, CDC Engineer

- 3) **Changes to/Approval of Agenda.** Director Barnard moved to approve the agenda. Director Connor seconded. The agenda was approved unanimously.
- 4) **Review & Approval of Board Minutes from October 21, 2024.** Director Barnard moved to approve. Director Stone seconded. The motion passed unanimously.
- 5) **Public Comment Period.** N/A
- 6) **Statutory/Regulatory/General Business**
 - a) **CDC Engineering Updates.**
 - i) Lot 78 Well BDR.
 - (1) The board approved CDC's proposal for drafting the BDR for submittal to the CDPHE's Water Quality Control Division.
 - ii) Edit the district's sewer service maps to include manhole locations.
 - (1) The board approved CDC to edit the map in 2025.
 - b) **Update on replacement well on Lot 78**
 - i) We are waiting to hear back from B & J pump regarding the pump and their availability for installation.
 - ii) Although no iron treatment is necessary, water produced from the new well will still flow through the plant as before. This gives us the capability of treating the water for iron in the future, if necessary.
 - c) **Status of work at the Wastewater Treatment Plant.**
 - i) Fence repair. The clips at the top of the fence need to be 12" apart to protect the fence from snow loads. The contractor placed the clips approximately 30" apart.
 - ii) Update on the second driveway.
 - (1) The work has been put on hold until spring of 2025.
 - (2) The Exception to the Easement form needs to be submitted to the county for their approval of the work.
 - d) **Improvement of the storage tanks callout system.**
 - i) The storage tank level dialer had issues because the Century Link electrical line was damaged. Century Link repaired the line. The dialer is working properly now.
 - ii) Our Water Operator requested that the board investigate using Luminare fiber internet for the system. Ellen was asked to get costs for Luminare.

- iii) The subcontractor for the current system said that the system has capabilities that we are not using. The board will meet with him at a special session to discuss the capabilities.
- e) Lot Exclusion
 - i) The regulation will be revised at a work session in Winter 2025.
- f) Revisit HB 21-1110 ADA Website Accessibility.
 - i) SIPA's software partner, Allyant, emailed the district that they won a grant to use their Common Look software for a year, which will help make our website compliant. We need to subscribe to Microsoft business 365 and Adobe Acrobat to use the software.
- g) Water Operator's responsibilities
 - i) There are several versions of job descriptions in the old files. We need to compare and consolidate them into current individual job descriptions for our water operator, wastewater operator, and administrative assistant.
- h) New Water and Sewer Tap requirements
 - i) To be discussed at a work session.
 - (1) The homeowner will pay to pothole the water and sewer locates before SLWSD approves their building permit.
 - (2) The Homeowner must attend a board meeting and present their tap application and tap plan.
 - (3) The Homeowner must pay a \$10k damage deposit at the time they apply for the tap. It will be refunded once the HOA and district approve the remediation of the road. This new deposit requirement is in response to the road destruction on Miners Dream this year, where a water & sewer tap had serious issues.

7) Financial

- a) Monthly Transaction Review, Approval
 - i) Director Barnard moved to approve. Director Connor seconded. The motion to approve the monthly transactions was approved unanimously.
- b) Monthly Aging Review
- c) Vote on a Resolution to have the County Treasurer collect delinquent accounts.
 - i) Going forward, the board will turn over habitual offenders with balances over \$800 to the treasurer.
- d) Work on the 2025 budget and discuss potential projects.
- e) Director Holley suggested that we negotiate with Alpine Bank to move our accounts from Wells Fargo to Alpine.

- 8) **Adjournment:** Director Standish moved to adjourn at 8:05 pm. Director Barnard seconded. The motion was approved unanimously.

Next Meeting: December 9, 2024