

# STEAMBOAT LAKE WATER AND SANITATION DISTRICT

## Minutes for January 20, 2025 Board Meeting

- 1) **Call to Order.** The meeting was called to order at 6:30 pm by Director Standish.
- 2) **Roll Call, Confirmation of Quorum.** Directors present: Jim Standish, Matt Barnard and Prince Holley. Directors absent excused: Brandon Stone, Trent Connor. A quorum was confirmed.

**Also present:** Ellen Standish, Administrative Assistant

- 3) **Changes to/Approval of Agenda.** Director Standish moved to approve the agenda. Director Holley seconded. The agenda was approved unanimously.
- 4) **Review & Approval of Board Minutes from December 9, 2024.** Director Barnard moved to approve. Director Holley seconded. The motion passed unanimously.
- 5) **Public Comment Period.** N/A
- 6) **Statutory/Regulatory/General Business**
  - a) **CDC Engineering Updates.**
    - i) Mary was traveling from Utah and was not present at the meeting. She emailed talking points regarding her previous proposal for work at the Wastewater Treatment Plant.
    - ii) The board briefly discussed her talking points and requested that the previous proposal be revised to remove two items had been done or were in process.
  - b) **Update on the replacement well on Lot 78**
    - i) B & J Pump installed the pump and motor over January 16<sup>th</sup> and 17<sup>th</sup>.
  - c) **Discussion of improving the storage tank callout system at Lot 78.**
    - i) Schedule a meeting with Marcus to learn about the capabilities of the current system.
    - ii) Ellen was directed to contact the owner of SYCON Intl and request that Marcus meet with us.
  - d) Proposal to contract with the County's grant writer to help the district with grant applications.
    - i) Director Standish spoke with the grant writer to see if she would be interested in working on grants for us outside of her county work.
    - ii) Director Barnard motioned to make an offer to her to work on our grants. Director Holley seconded. The motion was approved unanimously.
  - e) **2025 Director election**
    - i) Ellen asked Directors Barnard and Holley if they wanted to run for director for the 2025 election. They were both interested. Ellen will email Self-Nomination forms to them. Director Standish is term limited. If there is not a candidate for his seat on the day of the election, the board can appoint him to the board at the next meeting.
    - ii) Director Barnard asked Ellen to confirm the qualifications needed to be a director.
    - iii) Ellen said that she will be posting the Call for Nominations in the newspaper and on our website within the next week.

**f) Meet with Water Rights Attorney and Colorado River Engineers**

- i) The directors said that they can meet with Claire after work on February 27<sup>th</sup>. Ellen will contact Claire to confirm the date.

**7) Financial**

**a) Monthly Transaction Review, Approval**

- i) Director Barnard motioned to approve. Director Holley seconded. The motion was approved unanimously.

**b) Monthly Aging Review**

- i) Director Standish said that since the first quarter statements had just been sent out, they will wait to discuss the aging report until the meeting in February. However, he had a question about accounts that showed a full year amount due. He asked Ellen to contact our accountant to find out why it was a year and not a quarter.

**c) Hire a consultant to do a rate study.**

- i) The board discussed increasing fees. They thought that a new rate study should be conducted to justify raising the rates.
- ii) Directors Barnard, Stone, and Connor met with JVA Engineering. They took them on a tour of the wells and the Wastewater Treatment Plant.
- iii) JVA gave the directors their thoughts about the facilities. They were open to doing a Master Plan. The directors at the meeting agreed to proceed. Director Barnard will ask JVA to prepare a proposal.

- 8) Adjournment:** Director Standish moved to adjourn at 7:05 pm. Director Holley seconded. The motion was approved unanimously.

**Next Meeting: February 17, 2025**