

STEAMBOAT LAKE WATER AND SANITATION DISTRICT

Minutes for March 17, 2025 Board Meeting

- 1) **Call to Order.** The meeting was called to order at 6:33 pm by Director Standish.
- 2) **Roll Call, Confirmation of Quorum.** Directors present: Jim Standish, Matt Barnard, Prince Holley, Brandon Stone, and Trent Connor. A quorum was confirmed.

Also present: Ellen Standish, Administrative Assistant

- 3) **Changes to/Approval of Agenda.** Director Barnard moved to approve the agenda. Director Standish seconded. The agenda was approved unanimously.
- 4) **Review & Approval of Board Minutes from January 20, 2025.** Director Barnard moved to approve. Director Standish seconded. The motion passed unanimously.
- 5) **Public Comment Period.** N/A
- 6) **Statutory/Regulatory/General Business**
 - a) **CDC Engineering Updates.**
 - i) Update on CDC report for Water Quality Control Division (CDPHE)
 - (1) SGS sent Mary a proposal for the water test cost for \$3949. Mary is going to contact SGS to delete the costs of the tests that were not run from the total amount.
 - (2) SGS requires payment before releasing the test results. Ellen submitted a credit application to them to set up a credit account. SGS denied the application because the district does not do enough business with them.
 - (3) The directors requested that Ellen ask Mary if CDC can pay for the tests to speed things up. The district will reimburse CDC. The board approved payment.
 - ii) Status of other work products.
 - (1) CDC has been focusing on the WQCD report. They are working on the new service maps.
 - b) **Discussion of improving the storage tank callout system at Lot 78.**
 - i) Ellen got approval from SYCON International's owner to have Marcus tell the board about additional capabilities of the telemetry system. Ellen messaged Marcus and asked him about his availability.
 - ii) Marcus responded and said that he was going to send a questionnaire to the board and our Water Operator for them to state what they want the system to do.
 - c) **Proposal to contract with the County's grant writer to help with grant applications.**
 - i) The board discussed the need for a grant writer at this time.
 - ii) Director Holley said that the board should hold off for now until our bank accounts have been transferred over to Alpine Bank. He also said that they should wait until after the new Master Plan is completed to nail down priority projects that need to be financed.
 - iii) Director Standish will let the grant writer know that the board has put a hold on contracting her for now.

d) 2025 Director election update

- i) On March 4th, which was the deadline for submitting self-nominations, there were not more nominees than there were seats available.
- ii) Directors Barnard, Connor, and Holley were elected to serve for four more years. Wendy Powell will be taking Director Standish's seat.
- iii) Resolution to Cancel the Election. Director Barnard motioned to approve a resolution. Director Holley seconded. The motion was approved unanimously. Ellen will post a Notice of Cancellation of Election in the paper.

e) Meet with Water Rights Attorney and Colorado River Engineering

- i) The meeting was rescheduled for 4:30 pm on March 25th.

f) Water and Wastewater Operator's job responsibilities.

- i) The board discussed the need to have the Operators' job responsibilities documented.
- ii) It was suggested that each of the Operators attend a board meeting once a quarter.

g) Videotaping of the west side sewer lines.

- i) The board approved X Field Services' proposal for exposing the manholes.
- ii) Ellen asked Jake to contact Action Drain so that they can coordinate schedules.

h) Revise the 2016 Exclusion regulation.

- i) Ellen told the board about the two property owners who want to have their lots outside the service area excluded.
- ii) The board decided to review the old regulation at the April meeting.

i) Invitation to join a Special Districts coalition.

- i) Ellen gave a brief explanation of a new bill in the Colorado legislature that would restrict how much Special Districts can charge for tap fees.
- ii) Green Mountain WSD has organized a coalition to oppose the bill.
- iii) The directors discussed whether the district should join the coalition. They didn't think that the district would not be seriously affected by the bill. Director Holley motioned not to join the coalition. Director Stone seconded. The motion carried.

j) Creation of a new Master Plan

- i) JVA Engineering submitted a proposal for the board to review. Director Barnard briefly discussed the proposal with the rest of the board.
- ii) Director Holley motioned to approve the proposal. Director Stone seconded. The motion was approved unanimously.

7) Financial

a) Monthly Transaction Review, Approval

- i) Director Barnard motioned to approve. Director Holley seconded. The motion was approved unanimously.

b) Monthly Aging Review

- i) One of the accounts in arrears had \$1036 turned over to the county treasurer for late taxes. The directors requested that Ellen contact our accountant and have that amount be removed from the aging report.

8) **Adjournment:** Director Standish moved to adjourn at 8:05 pm. Director Holley seconded. The motion was approved unanimously.

Due to spring break occurring the week of April 21st when our next meeting would normally take place, the directors voted to move it up two weeks.

Next Meeting: April 7, 2025