

STEAMBOAT LAKE WATER AND SANITATION DISTRICT

Minutes for September 15, 2025, Board Meeting

1. Call to Order. The meeting was called to order at 6:32 pm by Director Wendy Powell

2. Roll Call, Confirmation of Quorum Directors present: Wendy Powell, Matt Bernard, Prince Holley and Trent Connor. Brandon Stone attempted to join via Google Meet but was unable to connect. A quorum was confirmed.
Also present: Beverly Holley, Administrative Assistant

3. Changes to / Approval of Agenda.

Motion: To approve Agenda
Moved by: Director
Seconded by: Director Bernard
Approved: Unanimously

4. Review & Approval of Board Minutes from August 18, 2025.

Motion: To approve meeting notes
Moved by: Director Powell
Seconded by: Director Bernard
Approved: Unanimously

5. Public Comment Period. N/A

6. Statutory/Regulatory/General Business

a. Internet connection to wells

- Cost verification
 - Install: \$450 (\$150/three well sites)
 - Monthly usage fee: \$100/well site
- Pros
 - Will provide visual tank level and storage
 - Communication to Scott with added camera access
 - Ability to access urgency remotely
 - Locking in current installation price is acceptable to avoid higher

pricing in the future.

- Cons
 - Telemetry communication from storage tanks needs to remain active.
 - Low expectations for utilization for wastewater treatment plant.
 - Requires cyber security plan.
 - ROI too low to justify monthly usage fees at this time.

Motion: To install Luminate system for 3 wells now, but refrain from starting monthly usage until a presentation from Sycon can be scheduled and vetted.

- Moved by: Director Holley
- Seconded by: Director Bernard
- Approved: Unanimously

Action Item: Wendy – Schedule Sycon presentation for future meeting.

b. Lot 78 Well – Update

- Wendy has signed the permit application (to CDPHE)
- Waiting for CDC action

Action Item: Wendy - to keep an eye on the 30-day deadline for responding to the state for well permit.

c. Red Creek Reservoir Feasibility Study

- Table this issue – Performing a feasibility study is not supported by the board at this time. Finding a partner for water storages is a better option.

Action Item: Wendy - to follow up with Claire regarding water rights and determine options related to these rights. Set up a future meeting with Claire/board.

d. New Water Taps

- Pioneer Construction – Michael Perry (Clara Way)

Action Item: Wendy - to contact Malia at the county to review the site plans and review the guidelines for inspection requirements.

- Board recommends a surety bond is obtained.

e. Exclusion Requests

- James and Madeleine Vail

Motion: Approve

Moved by: Director Holley

Seconded by: Director Bernard

Approved: Unanimously

Action Item: Respond to resident with caveat that they follow the rules and actions governed by Routt County.

- Jim and Lisa Landers

Action Item: Beverly to follow up with details to the board.
(Forwarded to all board members 10/16/25)

- James Brady

Motion: Approve

Moved by: Director Bernard

Seconded by: Director Holley

Approved: Unanimously

Action Item: Respond to resident with caveat that they follow the rules and regulations governed by Routt County.

f. Banking Account – Update

- Account has been transitioned with the appropriate signees

g. Misc planning and action items

- Special Work Session

- Agenda: Review and update regulations

Action Item: Beverly – Call Steamboat Lake Visitor Center to reserve for October 13, 2025 – 6:30pm – 7:30pm (Confirmed)

- Next Monthly Meeting - October 20, 2025

- Agenda: Regular monthly business + JVA Presentation (TBD)

Action Item: Wendy – Arrange JVA attendance and presentation.

- November Monthly Meeting

- Agenda: Regular Monthly Business + Budget Planning

Private Session

Financials (August)

a. Monthly Transaction Review, Approval

b. Monthly Aging Review, Actions

- i. Director Powell suggested the holiday newsletter should include the details of the water fees aging process

Adjournment: Director Powell moved to adjourn the meeting at 8:16.
Director Holley seconded.
The motion was approved.