

# STEAMBOAT LAKE WATER AND SANITATION DISTRICT

## Minutes for June 21, 2021 Board Meeting

### Zoom Meeting

1. **Call to Order.** The meeting was called to order by Director Standish at 6:31 pm.
2. **Roll Call, Confirmation of Quorum.** Directors Present: Jim Standish, Jackie Johnson, Prince Holley, and Matt Barnard. A quorum was established.

**Also present:** Mary Andre, Civil Design Consultants  
Ellen Standish, Administrative Assistant

3. **Changes to/Approval of Agenda.** There were no changes to the agenda.
4. **Review & Approval of Board Minutes from April 19, 2021.** Director Barnard moved to approve the minutes as written. Director Holley seconded. The minutes were approved unanimously.
5. **Public Comment Period.** None
6. **Statutory/Regulatory/General Business**
  - a. **Engineering deliverables issues.** The Board will discuss at a later time.
  - b. **Water Engineer's Report.**
    - i. **Crawford water extension-engineering status.**
      1. **Response to property owner's questions.**
        - a. **Is it permissible to put a water line and sewer line in the same trench?** Water and sewer lines are usually separated by ten feet. To have them in the same trench could be problematic when repairing the water line. Director Standish mentioned that Mr. Crawford had said that he was going back to having a septic field because he didn't want the expense of expanding the District's sewer line to his property.
        - b. **Can other materials besides copper be used for pipe from the curb stop to the house?** The Engineer is preparing a memo to send to the property owner in response to his questions regarding acceptable water line materials. HDPE pipe can only be used from the curb stop to the house.
      - ii. **The water line replacement proposal.** Mary Andre, Civil Design Consultants (CDC), said the proposal has been drafted. It includes the quote for surveying the lines. CDC will be presenting the proposal soon.

- iii. **Hot soils testing.** Mary Andre told the Board that the Ductile Iron Pipe Research Association (DIPRA) would be in the area testing for hot soils in July. The cost of testing is free; but the District would have to dig the test holes. Director Barnard stated that to dig random test holes around the system would be too costly. He made a motion to have our excavator collect a soil sample any time that he does earthwork on the system. The soil sample then could be sent to DIPRA for testing. Director Holley seconded. The motion passed unanimously.
- iv. **Replacement of the Pac States Fire Hydrants.**
  - 1. The Water Engineer said they have created a drawing of the hydrants on the system, and identified those that need to be replaced. There are a total of eight hydrants to replace. The Engineer said she can prioritize which hydrants should be replaced first. She said that the hydrants that are at the lowest elevation have the highest pressure and should be replaced first. After the replacement priority has been determined, a bid form will be submitted to our excavator. How many hydrants will be replaced this year will depend on the number that the excavator's schedule will allow, as we are in the middle of a very busy construction season.
  - 2. Director Barnard asked what brand of hydrant CDC was looking at. From his past experience, he thought that the Waterous hydrants are a superior product. The Engineer stated that they can use the Waterous hydrants for the bid request.
- v. **Install a pressure switch on the Guest well.** Mary Andre said that she is working with the owner of the Controls Company, who lives in the District, to come up with a quote for the work.
- vi. **CDPHE Eligibility Survey.** The Engineering firm is working on filling out the Eligibility Survey for the District; so that the District can be eligible for government stimulus funds. They are completing the proposal for the Treatment Plant so it can be included in the Survey.
- vii. **Planned Maintenance Schedule.** The Engineer will talk with our Water Operator to put together a maintenance schedule.
- c. **Status of Treatment Plant sewage pump:** Director Holley picked up the two pumps in Denver and delivered them to the Sewage Treatment Plant.
- d. **Newsletter- expected water restrictions due to fire danger.** Director Standish is working on writing the summer newsletter. Because it was a low snow year and not much moisture in late spring, watering restrictions need to be emphasized. He will also be ordering large, durable metal signs to notify residents of the restrictions and direct them to our Facebook page for more details.

## 7. Financials

- a. **Monthly Transaction Review.** Director Holley moved to approve the financials. Director Barnard seconded. The financials were approved unanimously.
- b. **Monthly Aging Review.** One resident is almost two years behind in paying their fees. A 10-day notice had been sent to the resident by our accountant, but received no response. The previous Board responded by placing a lien on the property, because at the time, the water shutoff valve was buried under several feet of snow. No payments or correspondence have been received from the resident since then. Director Standish will have our accountant send the resident a letter stating that the resident contact and create a payment plan with the accountant within two weeks of receipt of the letter or their water would be shut off. It is simply unfair to the rest of the residents that this resident – lien or not – has been receiving services for almost 2 years without making any effort to pay anything towards their indebtedness.

8. **New/Old Business Not Previously Addressed.** None

9. **Adjournment.** Director Standish motioned to adjourn the meeting at 7: 45 pm. Director Barnard seconded. The meeting was adjourned unanimously.

**Next meeting – July 19, 2021**