

# STEAMBOAT LAKE WATER AND SANITATION DISTRICT

## Minutes for August 16, 2021 Board Meeting Zoom Meeting

1. **Call to Order.** The meeting was called to order by Director Standish at 6:38 pm.
2. **Roll Call, Confirmation of Quorum.** Directors present: Jim Standish, Jackie Johnson, Prince Holley and Matt Barnard. A quorum was established.

**Also present:** Ellen Standish, Administrative Assistant

3. **Changes to/Approval of Agenda.** Director Barnard moved to approve the Agenda. Director Holley seconded. The motion was approved unanimously.
4. **Review & Approval of Board Minutes from August 4, 2021.** Director Barnard moved to approve the August 4<sup>th</sup> meeting minutes. Director Holley seconded. The minutes were approved unanimously.
5. **Public Comment Period.** None
6. **Statutory/Regulatory/General Business**

- a. **Projects – decisions on engineering deliverables received.**

- i. **Golden Tide water line extension for fire protection.**

1. The Board discussed whether the District should pay for the extension of the water line from the hydrant at the intersection of West Wind and Golden Tide further down Golden Tide for fire protection purposes.
2. The Board voted not to pay to extend the line, as our regulations state that unserved property owners must pay for extensions of service, not the District.

- ii. **Replacement of the Pac States Fire Hydrants and adding tank hatch riser.**

1. Our Water Engineer submitted an unsolicited proposal for the engineering and replacement of all of the old Pac States hydrants and the water tank hatch riser.
2. Because the project would only involve replacing existing hydrants, the Board thought that it was not necessary to involve the Water Engineer. They agreed to work directly with our contractor on hydrant replacement. Jon Subr, our excavation contractor, had told Director Standish that his firm could replace one, or possibly two hydrants this fall
3. The Board also agreed that since our Water Operator had contacted the tank manufacturer and gotten a design for the riser, that the Water Operator should continue working with the

manufacturer. Ellen was asked to contact the Water Engineer and direct them to stop work on the hydrant replacement and hatch riser design.

iii. **Guest Well pressure switch.**

1. The Water Engineer is still working with the local Controls contractor on a proposal. She said that she would send the information by August 20th.

iv. **Get started on engineering for 2022 projects.**

1. The Water Engineer submitted a proposal for providing engineering and project management on the water main replacement project.
2. The Directors briefly discussed the proposal, but decided that they needed to review it more closely.
3. Director Barnard and Director Standish said they would talk to other engineering firms.

b. **Lot 12/Filing 2 – lien release.**

- i. The property owner paid off what was owed on the lien and the current quarterly fee. Ellen was directed to contact our accountant and give them approval to request a lien release from the attorney's office.

c. **Lot 8/Filing 2 – Tap fee enforcement.**

- i. The house construction is well under way. Ellen checked again with our accountant to see if the tap fee had been paid yet. It had not been. Director Standish said that he would talk with the Routt County Building Department Director to find out if the building permit could be pulled.

7. **Financials**

- a. **Monthly Transaction Review.** Director Holley moved to approve the financials. Director Barnard seconded. The financials were approved unanimously.
- b. **Monthly Aging Review.** No issues were cited.

8. **New/Old Business Not Previously Addressed.**

- a. The District received a note from an anonymous resident stating that they had observed that the owner of Lot 33/Filing 2 had been running their sprinkler system in the early morning hours for several days in a row. The Board will send out letters to those property owners who have clearly violated our water restrictions this summer.

9. **Adjournment.** Director Barnard motioned to adjourn the meeting at 8:20 pm. Director Holley seconded. The motion to adjourn the meeting was unanimous.

**Next meeting – September 20, 2021**