

STEAMBOAT LAKE WATER AND SANITATION DISTRICT

Minutes for September 20, 2021 Board Meeting Zoom Meeting

1. **Call to Order.** The meeting was called to order by Director Standish at 6:33 pm.
2. **Roll Call, Confirmation of Quorum.** Directors present: Jim Standish, Jackie Johnson, Prince Holley and Matt Barnard. A quorum was established.

Also present: Mary Andre, CDC
Michelle Wilson, resident. Robin Reade, homeowner.
Ellen Standish, Administrative Assistant

3. **Changes to/Approval of Agenda.** Director Barnard moved to approve the Agenda. Director Holley seconded. The motion was approved unanimously.
4. **Review & Approval of Board Minutes from August 16, 2021.** Director Johnson moved to approve the August 16th meeting minutes. Director Standish seconded. The minutes were approved unanimously.
5. **Public Comment Period.**
 - a. Michelle Wilson stated her interest in getting on the Board. Director Holley motioned to appoint her to the Board. Director Standish seconded. Michelle was unanimously appointed to the Board.
6. **Statutory/Regulatory/General Business**
 - a. **Projects – decisions on engineering deliverables received.**
 - i. **Crawford water extension status**
 1. The lot owner received an estimate for extending the water line where it ends at Golden Tide and West Wind Place. He was surprised at how much it cost, and asked if the District could help out with paying for part of the extension. Section 5.3 of the SLWSD regulations states that if an independent lot owner wants to extend water service to his property, he will bear all of the cost for the infrastructure.
 2. Relative to the regulations for extending service, Director Standish expressed that he wanted the Board to consider revising them. The current regulations were written before 2016 by a previous Board. They were written in such a way that they were onerous and complicated to the applicant, and required Board participation for almost every step of the application process. Director Barnard agreed that the regulations should be revised to be more workable to the applicant and the Board.

ii. Hydrant replacement status

1. Our excavator talked to Director Standish and said that his crew could install one, possibly two hydrants at the end of excavation season. Director Standish said that he would follow up to make sure that was still a possibility.
2. Our Engineer stated that she had sent us a maintenance document for the hydrants, not a proposal for replacing hydrants and valves. Director Standish thanked her and said the document will be useful for creating a system maintenance schedule.

iii. Guest Well pressure switch.

1. Director Standish asked our engineer if the cost was reasonable. She said that most of the cost was for the engineering and programming of the switch. It costs more to include communication to the water operator to alert him of a high pressure situation.

iv. Hatch riser for the water tank.

1. Our Engineer explained why the hatch riser that the tank manufacturer originally proposed for the water tank was not correct for a potable water tank. She also stated that CDPHE has specific requirements for the riser.
2. Director Barnard asked about the cost of the riser. Our Engineer had provided an estimate of less than \$10,000, but said that our excavation contractor had not yet provided a quote.
3. Director Barnard also pointed out that conduit for the telemetry cable runs across the top of that tank hatch and will need to be moved.

7. Financials

a. Monthly Transaction Review.

b. Monthly Aging Review, Actions

- i. The owner of Lot 8, Filing 2 paid his tap fee.
- ii. The owner of Lot 25 is at least two years behind on their quarterly fees. Although the property has been liened, the Board agreed that a certified letter and shut-off notice should be sent.
- iii. Two other property owners are behind on their fees. Ellen was asked to contact our accountant to find out if payments had been made.

8. **Adjournment.** Director Standish motioned to adjourn the meeting at 7:24 pm. Director Holley seconded. The motion to adjourn the regular meeting was unanimous.

Next meeting – October 18, 2021