

STEAMBOAT LAKE WATER AND SANITATION DISTRICT

Minutes for June 20, 2022 Board Meeting

- 1) **Call to Order.** The meeting was called to order by Director Standish at 6:44 pm.
- 2) **Roll Call, Confirmation of Quorum.** Directors present: Jim Standish, Prince Holley, Matt Barnard, and Brandon Stone. A quorum was established.

Also present: Mary Andre, CDC
Ellen Standish, Administrative Assistant
- 3) **Changes to/Approval of Agenda.** None.
- 4) **Review & Approval of Board Minutes from May 16, 2022.** Director Barnard moved to approve the May 16, 2022 meeting minutes. Director Stone seconded. The minutes were approved unanimously.
- 5) **Public Comment Period.** N/A
- 6) **Statutory/Regulatory/General Business**
 - a) **Status of 2022 projects.**
 - i) **Status of Guest Well pressure switch**
 - (1) The pressure switch has been installed.
 - (2) Marcus contacted Director Standish and told him that the solar panels need to be replaced because of their age. He also asked about moving the radio at the tanks down to the Lot 78 well house to make it more accessible in the winter.
 - ii) **Video sewer lines along CR 129.**
 - (1) CDC report on Action Drain's findings.
 - (a) Mary reported that almost 2/3 of the pipe on the east side needs to be replaced due to deterioration.
 - (b) Spot repair of the slipline on CR 129 can be done at the same time.
 - b) **Add a second entry to the Sewer Plant.**
 - i) Second entry design meeting.
 - (1) Directors Standish and Barnard attended the meeting with Mary and Matt Mielke from CDC, and our Treatment Plant Operator. They discussed having an entrance to the Plant on the north side, and making the current entrance the exit.
 - (2) In addition, they discussed moving the storage shed to Lot 78 to give waste haulers more turning room. They also discussed pumping waste from the digester through a line directly to the waste hauler's truck.
 - ii) HOA Ownership of the Lot.
 - (1) The HOA owns the lot that the Sewer Plant is on. In the early days of the Willow Creek Pass development, the HOA granted the Steamboat Lake

Sanitation District a portion of Lot D for ingress and egress, and expansion of the Treatment Plant. The District needs to determine how much of the easement is to the north of the plant, and if there is adequate room to construct a driveway.

(2) The District needs to contact the HOA and get their approval to do the entrance.

c) Fire Hydrant Replacement Project.

i) Inc 8 hydrant replacement.

(1) Ellen contacted Jon and asked when the hydrant on Neptune Place and Saturn Court could be replaced. He thought that it could be done at the end of June.

ii) **Purchase of Hydrants.** Ellen contacted the Waterous sales representative and ordered eight Mountain Standard hydrants with associated equipment and several gate valves.

d) 2023 Eligibility Survey for State Water & Wastewater Project Funding

i) Mary reported on CDC's progress in completing the survey.

ii) Director Holley followed up on CDPHE expanding the Disadvantaged Community category. He said that the SLWSD still doesn't qualify. He suggested that we tie in our needs from the Eligibility Survey and get a low interest loan from them.

e) Guest Well motor issue.

i) BJ Pump came out and adjusted the frequency of the setting. Our Water Operator told Ellen that it seemed to be working fine.

f) Discussion of survey of CR 129 to get accurate measurement between manholes.

i) Mary told the Board that during the videoing of the CR 129 sewer lines, it was discovered that the map showing the measurement between the manholes was incorrect. She said that 4 Point Surveying would be in the area the next week and could survey the road then. The Director decided to put the survey on hold until spring of 2023. Director Barnard moved to table getting a bid on the survey until February. Director Standish seconded. The motion was approved unanimously.

7) Financial. Our engineer was excused from the meeting.

a) Monthly Transaction Review, Approval

b) Monthly Aging Review, Actions.

i) Saturn Court homeowner account in arrears. The homeowner's previous debt had been turned over to the County to be included with delinquent taxes. If the homeowner does not pay on the account, the tax debt will be sold at a tax sale, and the District will receive the funds in late October.

ii) Neptune Place homeowner account in arrears. The Board directed our Water Operator to shut off the homeowner's water if no payment was made by May 27th. He went to the property on May 31st and located the curb stop. He spoke with the homeowner and told her that he was preparing to shut off the water. She then gave him a check for \$400. However, she still owes \$800 on her account and will be soon be back in the same situation.

c) **Board discussion of increasing fees to finance projects.**

i) **Response from the attorney.**

- (1) Ellen contacted the attorney and asked him about the District charging members a special assessment. The attorney responded that in order to do that, the Special Districts Act requires the special district to set up a Special Assessment Board within the Board. The Directors decided that it would not be worth the trouble.

8) **Old Business Not Previously Addressed.**

a) **Moving the electrical conduit from the top of the water tanks.**

- i) Ellen said that the Water Operator had not contacted an electrician to do that. The Directors wondered if Marcus with Sycon could do it.

9) **Next meeting** – July 18,2022 at Fire Station #2

10) **Adjournment.** Director Standish motioned to adjourn the meeting at 8:47 pm. Director Holley seconded. Meeting adjourned.