

STEAMBOAT LAKE WATER AND SANITATION DISTRICT

Minutes for July 18, 2022 Board Meeting

- 1) **Call to Order.** The meeting was called to order by Director Standish at 6:35 pm.
- 2) **Roll Call, Confirmation of Quorum.** Directors present: Jim Standish, Matt Barnard, and Brandon Stone. Directors absent excused: Prince Holley. A quorum was established.

Also present: Mary Andre, CDC
Ellen Standish, Administrative Assistant

- 3) **Changes to/Approval of Agenda.**

- a) Request from Director Stone to discuss drilling a well on the east side of CR 129.
- b) Hiring of a locator to meet the State's 811 requirements.

- 4) **Review & Approval of Board Minutes from June 20, 2022.** Director Barnard moved to approve the June 20, 2022 meeting minutes. Director Standish seconded. The minutes were approved unanimously.

- 5) **Public Comment Period.** N/A

- 6) **Statutory/Regulatory/General Business**

- a) **Status of 2022 projects.**

- i) **Replacement of old solar panels at the water tanks.**

- (1) The solar panels have been purchased and installed.

- ii) **Research moving the radio at the tanks to the Lot 78 well house.**

- (1) Marcus found out that for the telemetry to work properly between the well and the tanks there has to be a line of sight between the radio and the antennae on the well house. The radio can't be moved.

- b) **Create a new entry to the Sewer Plant.**

- i) **Communication with the HOA.**

- (1) Director Standish spoke with Steve Warnke with the HOA. Steve said the HOA would not have an issue with the District creating a new entry to the Plant. The plant is on Lot D, an HOA green space. He asked if an easement had been given to the District.
- (2) 1978 document granting an easement. Ellen found an electronic document where the original developers granted an easement of 3.7 acres to the Steamboat Lake Sanitation District.
- (3) Director Standish said that a survey of the fenced area should be done to find out if it is less than 3.7 acres, and if there is room to the north to construct an entrance.

- c) **Fire Hydrant Replacement Project.**
 - i) **Delivery of remaining hydrants.**
 - (1) Ellen talked with the Waterous sales representative. He said that they were expecting the remaining hydrants to arrive at their yard by the end of July.
 - ii) **Hydrant replacement schedule.**
 - (1) Inc 8's operator shortage. Ellen asked Jon when they will start to install the new hydrants. He said that two of his operators were out. He didn't know when they would be able to start the work.
 - (2) Director Barnard said he is meeting with another contractor on 7/19 to see if they can install the hydrants sooner.
 - d) **2023 Eligibility Survey for State Water & Wastewater Project Funding**
 - i) CDPHE extended the deadline to submit surveys to 7/15.
 - (1) Additional projects proposed by Mary were not approved by the Directors.
 - (2) Mary got approval from CDPHE to roll over last year's survey to this year.
 - e) **Guest Well motor issue.**
 - i) Electrical issues are still causing the pump to turn off.
 - (1) Director Stone said he will contact YVEA to have them check the continuity from the transporter to the well house.
 - (2) Director Stone asked if the pump can be programmed to auto-reset. He will look into it.
 - f) **Tank hatch riser extensions.**
 - i) Relocation of electric lines from across the middle tank. Our Water Operator said that he will do it.
 - ii) Ellen will request drawings and a bid from Shawcor for two additional risers.
 - g) **CO Special Districts paid Family & Medical Leave Insurance**
 - i) It requires a board vote to opt out of the program before January 1, 2023. The District has no full-time employees. Director Barnard moved to opt out. Director Stone seconded. The motion was carried unanimously.
- 7) **Financial.** Our engineer was excused from the meeting.
- a) **Monthly Transaction Review, Approval**
 - b) **Monthly Aging Review, Actions.**
 - i) Property owners on Saturn Court and Neptune Place still in arrears.
 - ii) Other accounts in arrears were not paid by July 1. The Board agreed that anyone in arrears of \$1200 or more will be sent a certified return receipt shut-off letter.

8) **Old Business Not Previously Addressed.**

a) **District Water Augmentation.**

- i) Upper Yampa augmentation contract application. Mary said that she was meeting with our Water Attorney and Andy with Upper Yampa on July 21st to discuss a plan for augmentation.
- ii) Water Referee's recommendations regarding SLWSD's water rights.
- iii) Ellen asked to follow up with Water Attorney whether she had met with land owner regarding previous water rights agreement.

- b) **Guest Well pump test.** Director Stone will contact Johnson & Johnson Pump to arrange for a pump test.

9) **Next meeting** – August 15, 2022

- 10) **Adjournment.** Director Standish motioned to adjourn the meeting at 8:05 pm. Director Barnard seconded. Meeting adjourned.