

# STEAMBOAT LAKE WATER AND SANITATION DISTRICT

## Minutes for October 17, 2022 Board Meeting

- 1) **Call to Order.** The meeting was called to order at 5:30 pm by Director Standish.
- 2) **Roll Call, Confirmation of Quorum.** Directors present: Jim Standish, Matt Barnard, and Prince Holley. Directors absent excused: Brandon Stone. A quorum was established,

**Also present:** Mary Andre, CDC  
Claire Sollars, Colorado Water Matters  
Michael Erion, Colorado River Engineering (on phone)

- 3) **Changes to/Approval of Agenda.** Director Standish motioned to approve. Director Holley seconded. The agenda was approved unanimously.
- 4) **Executive Session with Water Attorney to discuss Water Rights.**
  - a) Executive Session ended at 7:50 pm.
- 5) **Review & Approval of Board Minutes from September 19, 2022 meeting.** Director Standish moved to approve. Director Holley seconded. The minutes were approved unanimously.
- 6) **Public Comment Period.** N/A
- 7) **Statutory/Regulatory/General Business**
  - a) **Status of 2022 projects.**
    - i) Create a new entry to the Sewer Plant.
      - (1) No response from Walter to Ellen's request for a quote. Ellen was asked to try again.
    - ii) Fire Hydrant Replacement Project.
      - (1) No response from Dana Kepner Account Manager about correcting the invoice to show discount on hydrants, backordered hydrants, or Out of Service tags. Ellen to contact him again.
      - (2) No response from Inc. 8 regarding installation of remaining hydrants.
        - (a) Issues with getting hydrants installed this summer. Due to Inc. 8's labor shortage and not being able to install more hydrants, Director Barnard motioned that hydrant installation should be put out for bid in 2023. He also motioned that CDC supervise the installation. Director Holley seconded. The motion was passed unanimously.
      - (3) Hydrant marker flags received and given to Scott Smith to install.
    - iii) Tank hatch riser extensions.
      - (1) Hatch risers were ordered from Shawcor. Scott will let Ellen know when he will be installing them.
      - (2) CDC will send a letter to CDPHE after they have been installed.

b) **Hire a locator to do 811 locate requests.**

- i) Board decided on a fee to do the locates. Ellen emailed Scott with the proposal to determine his interest in doing the locates.

c) **Approval by the Board to allow an out of district excavator do the water and sewer taps for a lot owner on Neptune.**

- i) The excavator provided the requested documents. The Board approved the excavator to do the work.
- ii) The excavator did a hot tap on the line, which did not necessitate the water being shut off to the residents.
- iii) The work was done October 11<sup>th</sup> through the 13<sup>th</sup>. The road is still rough and the milled asphalt has not been applied. Ellen contacted the HOA and made them aware of the road condition. SLWSD is blameless for the restoration.

8) **Financial.**

- a) Monthly Transaction Review, Approval

- b) Monthly Aging Review, Actions.

- i) Seven accounts were in arrears for over \$800. A motion was made to send shut-off letters to those accounts. The motion was seconded. The motion was passed unanimously.

- c) New water/sewer taps. Request Ellen to contact our accountant to change B lots to A lots that have recently tapped into our system. Charge them for water/sewer service.

9) **Next meeting** –November 21, 2022. Discuss 2023 budget.

10) **Adjournment.** Director Standish motioned to adjourn the meeting at 8:20 pm. Director Barnard seconded. Meeting adjourned.