

STEAMBOAT LAKE WATER AND SANITATION DISTRICT

Minutes for January 16, 2023 Board Meeting

- 1) **Call to Order.** The meeting was called to order at 6:40 pm by Director Standish.
- 2) **Roll Call, Confirmation of Quorum.** Directors present: Jim Standish, Matt Barnard, Prince Holley, and Brandon Stone. Absent, not excused: Trent Connor

Also present: Mary Andre, CDC engineer
Ellen Standish, Administrative Assistant

- 3) **Changes to/Approval of Agenda.** No changes. Director Standish moved to approve the agenda. Director Stone seconded. The agenda was approved unanimously.
- 4) **Review & Approval of Board Minutes from December 12th meeting.** Director Stone moved to approve the minutes. Director Standish seconded. The minutes were approved unanimously.
- 5) **Public Comment Period.** NA
- 6) **Statutory/Regulatory/General Business**
 - a) **CDC Engineering Updates**
 - i) Request for Quotation for hydrant installations.
 - (1) The directors agreed that the ad requesting quotes for the hydrant installation is a number one priority. It should go out by January 26th. They want to focus on getting quotes from Duckels and Native Excavating.
 - (2) Mary said that the RFQ was ready to go and that she would send it by the end of the week.
 - (3) Ellen was directed to contact Mary at the end of the week if she had not heard back from Mary.
 - ii) Update on Engineering status for upsizing the water lines to the storage tanks.
 - (1) Mary stated that the RFQ was almost ready to go and that she would be submitting it to the board soon.
 - b) **Response from Marcus regarding question about pressure switch causing reduced pumping rates.**
 - i) Marcus responded that the pressure switch does not affect the flow of water. It will only override the VFD to prevent a high pressure situation.
 - c) **Status of response letter to resident regarding reimbursement for out-of-pocket costs during water outage.**

- i) Ellen reported that the letter was still being drafted. The directors agreed that the letter would state that no credit or reimbursement would be given, in accordance with the Colorado statute protecting Special Districts from liability due to damages or disruption of service.
 - ii) The directors also said that the letter should suggest that the resident attend a meeting if he wants to dispute the decision.
 - d) **Determine where the Sewer Video Camera should be stored.**
 - i) The directors decided that the most logical location for the camera would be at the Lot 78 well house, near the tank lines.
 - e) **Get lock boxes for buildings**
 - i) The subject was brought up that not all the district's buildings have lock boxes.
 - ii) Director Stone said that he has some lock boxes at his house and that he would give them to the district.
- 7) **Financial**
- a) Monthly Transaction Review, Approval
 - i) Director Barnard motioned to approve the monthly transactions. Director Stone seconded. The financials were approved unanimously.
 - b) Monthly Aging Review, Actions
 - i) There are some accounts that are in arrears. The directors decided to wait a month before sending out shutoff letters.
- 8) **Old Business not previously discussed**
- a) **Decision from Water Referee**
 - i) Ellen was requested to contact our Water Rights attorney to find out if there has been a judgement made on the district's proposal.
- 9) **Next meeting** –February 27, 2023
- 10) **Adjournment.** Director Standish made a motion to adjourn at 7:40 pm. Director Barnard seconded. Meeting adjourned.