

STEAMBOAT LAKE WATER AND SANITATION DISTRICT

Minutes for May 16, 2023 Board Meeting

- 1) **Call to Order.** The meeting was called to order at 6:35 pm by Director Standish.
- 2) **Roll Call, Confirmation of Quorum.** Directors present: Jim Standish, Matt Barnard, Brandon Stone, and Trent Connor. Director Holley participated by phone.

Also present: Mary Andre, CDC engineer participated by phone.
Ellen Standish, Administrative Assistant

- 3) **Changes to/Approval of Agenda.** Director Standish moved to approve the agenda. Director Stone seconded. The agenda was approved.
- 4) **Review & Approval of Board Minutes from April 24, 2023 meeting.** Director Barnard moved to approve. Director Standish seconded. The motion passed unanimously.
- 5) **Public Comment Period.** NA
- 6) **Statutory/Regulatory/General Business**
 - a) **Oath of Office for 2023 elected director.**
 - i) Director Barnard administered the Oath of Office to Director Stone, who was elected by acclamation.
 - b) **Appointment of directors to three vacant seats.**
 - i) Director Barnard, as acting President, moved to appoint Jim Standish, Prince Holley, and Trent Connor as directors for the three vacant seats. Director Stone seconded. The three appointees were administered the Oath of Office.
 - ii) Director Barnard resigned his title as President, and moved to appoint Director Standish as President. Director Standish moved to appoint Director Barnard as the Vice Chair. The motion was carried unanimously.
 - c) **Director discussion with BJ Pump regarding the Lot 78 and Guest wells.**
 - i) Director Stone met with Lars at BJ Pump to discuss the options for both wells.
 - (1) Lot 78 well.
 - (a) They discussed whether it was worth cleaning it out. Their conclusion was that it was not worth the cost, but rather, to plug and abandon the old well and drill a new well next to it. The new well could connect to the well house and use the water treatment equipment.
 - (b) Director Stone will contact Aero Drilling to find out cost for a 300' PVC cased well, and what their availability is for this year.
 - (2) Guest well.
 - (a) The well is currently pumping 28 gpm, and the pump is rated to pump 40 gpm. BJ Pump has a new VFD for the well, which would bring it up to 40 gpm. The VFD is oversized to overcome electrical issues the well is having because of the elevation.

- (b) The maximum capacity of the well is unknown, because only a 40-gpm pump was installed. We are unable to install a larger pump without having 3 phase service. Currently it is single phase going in, and 3 phase going out. Having 3 phase service would eliminate the need to have a VFD.
- (c) We need to get a quote from YVEA to get 3 phase power to the well. Director Barnard stated from his experience with the city, that it would be several months before that would happen.
- (d) Director Standish moved to proceed with buying a VFD because of the uncertainty of getting 3 phase service. Director Barnard seconded. The motion was carried unanimously.
- (e) Drilling of a second well near the Guest well. Director Stone said that he and Lars had discussed drilling a second well on the lot. Lars suggested having a 2000-gallon capture tank. Both wells would flow into the tank, and water would be pressure-fed into the system from the tank.

d) CDC Engineering Updates

- (1) **Status of Hydrant installation bid package.** The bid opening was held on May 18th. The winning bid was from X Field Services LLC, out of Craig.
- (2) Director Barnard moved to accept the bid and move forward with X Field Services LLC. Director Standish seconded. The motion passed unanimously. Mary was asked to submit a proposal to oversee the hydrant replacement work.

e) 26805 Beaver Canyon service line and water tank level issues.

- i) Renter at the house notified Ellen on May 10 that they had running water. The water issue was due to the service line freezing somewhere beyond 75' from the house and the tap to our main.
- ii) On May 10th a resident called and said that his neighbor had been gone all winter. When he came back, he discovered that the service line to his water heater was leaking. After the leak was stopped, our Water Operator reported that the storage tanks were no longer losing water.

f) Sewer line issue near the Waste Treatment Plant the week of 4/10.

- i) Ellen spoke with Dave at Action Drain regarding issues in the sewer lines. He said that a section of the line between Beaver Canyon and Neptune is blocked, and the camera cannot video underneath the line.
 - (1) The manhole between Beaver Canyon and Neptune Place is covered up and has not been located. Mary was asked if CDC would be able to locate it.
- ii) Director Holley moved to have the material cleared out from the section so that Action Drain's camera can video the section. Director Barnard seconded. The motion carried.

g) Presentation by Marcus for new computer at the Waste Treatment Plant.

- i) Marcus will take a tour of the plant to get an idea of what is needed.

h) Contact Water Quality Management for help with funding projects.

i) Director Holley spoke with Scott at Water Quality Management. They are busy and not able to help us. Scott referred him to Holman Capital. Director Holley contacted them and asked the board to a video about the company.

i) Discussion of service extension plan for property at Willow Gulch & Linda Kay Place.

i) Mary submitted the review from the CDC engineer. The directors also reviewed the plan and made comments. CDC is going to combine all the comments into a final review document for the owner.

7) Financial

a) Monthly Transaction Review, Approval

b) Monthly Aging Review, Actions

i) Directors discussed three accounts that were in arrears.

8) Old Business not previously discussed.

a) **CDC Sewer line project proposal.**

i) Mary was asked to make a presentation on a proposal at the June meeting.

9) Next meeting – June 19th

10) Adjournment. Director Standish made a motion to adjourn at 8:06 pm. Director Stone seconded. Meeting adjourned.