

STEAMBOAT LAKE WATER AND SANITATION DISTRICT

Minutes for June 19, 2023 Board Meeting

- 1) **Call to Order.** The meeting was called to order at 6:35 pm by Director Standish.
- 2) **Roll Call, Confirmation of Quorum.** Directors present: Jim Standish, Matt Barnard, Brandon Stone, Prince Holley, and Trent Connor

Also present: Rose Lynn Scott, homeowner
Jill Johnson, homeowner
Marcus Dudoit, SYCON International
Gilbert Anderson, WWTP Operator
Mary Andre, CDC engineer
Ellen Standish, Administrative Assistant
- 3) **Changes to/Approval of Agenda.** Ellen asked if the order of the agenda could be changed to allow Marcus to go first to answer questions regarding the new computer for the WWTP. Director Stone seconded. The agenda was approved.
- 4) **Review & Approval of Board Minutes from May 16, 2023 meeting.** Director Holley moved to approve. Director Barnard seconded. The motion passed unanimously.
- 5) **Public Comment Period.**
 - a) Property owner's objection to paying for repair/replacement of their water service line.
 - i) The Board has been told by excavators that the property's service line was not installed correctly. There have been past issues with part of the line freezing, and, also this past winter. The Board's opinion is that the line needs to be replaced. According to SLWSD current regulations, the homeowner is responsible for maintenance of the service line from the house to where it taps into the main.
 - ii) Also, because the main line was extended up the hill past the owner's property, the Board wants her service line to be tapped into the extension directly across from her house, rather than at the intersection of Beaver Canyon and Clara Way.
 - iii) The property owner stated that her service line was installed correctly, according to the District's regulations at the time. Her curb stop is in the middle of her yard, rather than at the property line by the street. She thinks that she is only responsible for the line from the house to the curb stop, and that the District's responsibility is from the curb stop to the main at the intersection of Beaver Canyon and Clara Way.
 - iv) Director Holley requested that the property owner submit documentation from when the service line was installed that shows that it was done according to the regulations at the time.

6) **Statutory/Regulatory/General Business**

a) **Discussion regarding SYCON proposal for new WWTP computer.**

- i) Marcus emailed a proposal to the board for a new computer. Gilbert and the directors asked questions about installation and the timeline.
- ii) Director Stone motioned to purchase the new computer, as the old unit is no longer serviceable. Director Holley seconded. The motion passed unanimously. Director Standish will sign the proposal and return it to Marcus so that he can take steps to proceed.

b) **CDC Engineering Updates.**

- i) Fire hydrant and shut off valve replacement project.
 - (1) The HOA's contractor is scheduled to begin annual road maintenance. X-Field Services is concerned that grading the road will remove locate markings and they will have to be redone.
 - (2) CDC is working with the HOA to resolve the scheduling conflict. The HOA will try to cancel and reschedule the mag chloride truck for now. The Board agreed that the district would pay for the cost to re-mobilize the HOA's contractor.
 - (3) Mary discussed additional broken valves, etc. that the X-Field crew found during their initial field work.
 - (4) The Directors discussed what should be done with the muck that will be excavated from the hydrant sites. They agreed that the muck should be hauled off to a proper disposal site, as it is unsuitable for use as fill material.
- ii) Status of the review of the sewer video and proposal of options for the sewer line.
 - (1) Mary stated that the review is still being drafted and needs a cost estimate.
 - (2) The Directors agreed to push discussion of the sewer line to the July meeting.
- iii) Status of compilation of reviewer's comments on the service extension plan for the property at Willow Gulch and Linda Kay Place.
 - (1) CDC is still working on it and it is near completion.

c) **Status of director contact with Arrow Drilling to drill new wells.**

- i) Director Stone spoke with Peter at Arrow Drilling regarding the cost to drill a new well and plug and abandon the old well at Lot 78. Peter said the cost to drill a new well would be around \$15,000 per well. The cost to plug and abandon the old Lot 78 well would be \$4000.
- ii) Director Stone was asked to request a written quote from Arrow Drilling.

d) **Discuss obstructed view of sewer line between Beaver Canyon and Neptune Place.**

- i) Action Drain needs to be contacted and the Board will discuss further at July meeting.

e) **Status of replacement of the WWTP fence.**

- i) Director Barnard contacted his fencing contractor regarding the project. He was not interested.
- ii) Director Holley spoke with a fencing contractor based in Craig who was interested in doing the work. Board instructed Director Holley to get a firm quote on the labor.

f) **Use of Holman Capital to assist with funding projects.**

- i) Board approved of having Director Holley engage Holman Capital to help the District to obtain funding for our larger projects in the CIP. Director Holley will meet with Holman on 6/20.

g) **Phillip Eck's proposal for a pressurized sewer line on Golden Tide.**

- i) The Directors discussed the proposal, and determined that Mr. Eck should contact CDC to get our engineer's recommendations.

7) **Financial**

- a) Monthly Transaction Review, Approval
- b) Monthly Aging Review, Actions

8) **Old Business not previously discussed.**

a) **CDC Sewer line project proposal.**

- i) Mary was tasked with preparing a presentation on a proposal at the July meeting for the sewer video recommendations.

9) **Next meeting** – July 24, 2023

10) **Adjournment.** Director Standish made a motion to adjourn at 8:06 pm. Director Stone seconded. Meeting adjourned.