

# STEAMBOAT LAKE WATER AND SANITATION DISTRICT

## Minutes for September 18, 2023 Board Meeting

- 1) **Call to Order.** The meeting was called to order at 6:45 pm by Director Standish.
- 2) **Roll Call, Confirmation of Quorum.** Directors present: Jim Standish, Prince Holley, Trent Connor, and Brandon Stone. Matt Barnard participated by phone. A quorum was confirmed.

**Also present:** Wendy Powell, homeowner  
Mary Andre, CDC engineer  
Ellen Standish, Administrative Assistant

- 3) **Changes to/Approval of Agenda.** Director Barnard moved to approve the agenda. Director Standish seconded. The agenda was approved unanimously.
- 4) **Review & Approval of Board Minutes from August 21, 2023:** Director Holley moved to approve. Director Stone seconded. The motion passed unanimously.
- 5) **Public Comment Period.** N/A
- 6) **Statutory/Regulatory/General Business**
  - a) **CDC Engineering Updates.**
    - i) **Fire hydrant and shut off valve replacement project.**
      - (a) CDC submitted a final map of the fire hydrants and valves to the board.
      - (b) X Field Services finished wrapping up the punch list items. Fill was placed around the hydrant that is below street level at the intersection of Neptune Place and Clara Way. The shortened rod was placed in the hydrant at the intersection of Beaver Canyon and Clara Way so that it is now functional.
      - (c) The board learned that while CDC and X Field Services were debating parts that were used for the project, X Field Services had not been paid anything on their pay application. The directors agreed to pay X Field for most of the amount on their pay app, minus \$20,000 to cover the disputed parts.
    - ii) **Extension of water and sewer service at Linda Kay Place and Willow Gulch.**
      - (a) Require the property owner to pay damage deposits to SLWSD and the HOA.
        - (i) The directors agreed that the property owner should pay a \$5k damage deposit to the district in case of damage to our infrastructure. The damage deposit will be refunded to the property owner if there is no damage.
        - (ii) The board also thought that the HOA should do the same.
      - (b) Have our attorney draft a letter to the property owner stating that he is responsible for all costs associated with the extension of service.

iii) Status of the submittal of the sewer line video review and options.

- (1) CDC submitted the report too late to the directors to properly review prior to the meeting. It was tabled until the October meeting.

b) **Wastewater Treatment Plant update**

i) Fencing.

- (1) The board thought that the height of the gate at the bottom would be a problem during the winter because of snow plowing.  
(2) They requested Ellen to contact the plant operator to get his thoughts about raising the gate for the winter.

ii) New SCADA computer system installation.

- (1) SYCON International installation of the SCADA system.

- (a) The new SCADA system was installed and tested September 13<sup>th</sup> and 14<sup>th</sup>. The WWTP operator was present during that time.

c) **Sewer line issue along CR 129.**

- i) The missing manhole was located and uncovered. Action Drain was able to clean out the sewer line and video the section that they previously could not video.  
ii) It was discovered that there was a massive root ball that had been blocking the view of the camera.

d) **Rules and Regulations update.**

- i) The directors agreed that Section 5 of the Rules and Regulations regarding service extensions needs to be revised. Director Holley motioned that the board should work on the revisions at work session during the winter of 2024. Director Standish seconded the motion. The motion was passed unanimously.

e) **Status of service line replacement at 26805 Beaver Canyon.**

- i) The homeowner engaged Inc 8 to do a new service line from the house to tap into the main water line directly across the street on Upper Beaver Canyon.  
ii) The directors requested that our attorney include in his letter to the property owner that she would have to pay Inc 8 to cap the old corp stop at the main to avoid any issues from lines freezing.  
iii) In addition to the service line work being done for 26805 Beaver Canyon, the directors requested that Inc 8 attempt to find the missing valve box at the intersection of Beaver Canyon and Clara Way and raise it.

7) **Financial**

a) Monthly Transaction Review, Approval

b) Monthly Aging Review, Actions

- i) The homeowner on Neptune Place that is more than three quarters in arrears on fees has not responded to the late notice letter.

- ii) The directors decided that his property will be liened and that he will be sent a lien notice.

8) **Old Business not previously discussed.**

- a) Question whether tracer wire was put into the service line at the new house being built on Beaver Canyon below Green Bird Place.
- b) Update on new VFD installed at the Guest well.
  - i) Director Stone reported that with the new VFD, there was an increase in well performance of 33%.

- 9) **Adjournment:** Director Standish moved to adjourn at 8:10 p.m. Director Holley seconded. The motion was approved unanimously.

10) **Next meeting** –October 16, 2023