

**(March 18, 2019) Board Minutes**

**Steamboat Lake Water & Sanitation District Regular Board Meeting**

**3-18-19**

Jeff called the meeting to order at 6:15pm at the North Routt Fire Station #2.

**Members:**

1. Jim Hillman Absent, excused      2. Suzy Chase

3. Jeff Wilson      4. Jim Standish      5. Steve Johnson

**Jackie Johnson, SLWSD admin**

**Open Issues:**

1. **February minutes:** Jeff motions to approve as written, Suzy seconds, unanimous approval, motion carried.
  
2. **Merrick and Company:**
  - A) Board directs Jackie to prepare the quarterly newsletter to include the following notice which will also be published in the Steamboat Pilot 30 days prior to April 29<sup>th</sup> meeting: NOTICE OF MEETING TO CONSIDER RATE INCREASE STEAMBOAT LAKE WATER AND SANITATION DISTRICT NOTICE IS HEREBY GIVEN pursuant to Section 32-1-100, (2)(a), C.R.S., to the customers of STEAMBOAT LAKE WATER AND SANITATION DISTRICT and all other interested persons that the Board of Directors will hold a public meeting to consider increasing the District's water and wastewater service rates, fees, and charges. Such public meeting will take place at 6:00 p.m. during a regular meeting of the STEAMBOAT LAKE WATER AND SANITATION DISTRICT on Monday, April 29, 2019. The meeting will be held at the North Routt Fire Station #2 at 61915 CR 129, Clark, Colorado. Dated: March 18, 2019 STEAMBOAT LAKE WATER AND SANITATION DISTRICT By:/s/Jackie Johnson Administrative Assistant to the District. The newsletter will give an overview of the rate increase and invite all district members to attend or submit comments via email if unable to attend. Items to include are that the last rate increase was in 2007, aging infrastructure, 2 significant projects – I & I and digester replacement.
  - B) Further review of the final draft of the rate study analysis. The subject of water conservation is tabled until the May meeting as rate increase will primarily be the topic in April meeting. The suggestion of septage income is questionable. Further study is necessary to see if there is in fact a market for this and the administrative logistics will need to be addressed with only 3 part time employees. This may be a better suited idea after the I & I issue is addressed and repaired. Another suggestion of having a multiplier based on number of bedrooms and bathrooms in a home needs further attention. Jackie will pull all the homes currently on the system and check the status according to the assessor's website.
  
3. **Jackie's meetings with USDA and Merrick on rules and regulations review:** At the continuing education meeting in Craig on February 26<sup>th</sup>, Jackie attended and shared information on alternative project funding sources for infrastructure improvements for small and rural systems. Current interest rates are high at 4.25% compared to State Revolving Fund of 2% or less. Similar planning grants are offered through both agencies. MERRICK meeting regarding review of policies and procedures. A draft of recommended updates has been sent out by Ron and Ron, these are for future review as we learn more about the state of the District's water rights and how that plays into water conservation among other items.

4. **Steamboat Lawyers Group** – Assessment worksheet – still waiting. Received email from Powell regarding exclusion denial and forwarded to Ian for response, Jackie will forward emails to the board as they arrive. Ian sent recommendation. The Board would like some wording changes to include a time frame.
5. **Other – Overhang to the water treatment plant** - Jeff spoke with Kenny, he will connect with Suzy regarding contractor questions on HOA requirements of overhang, etc. Suzy will also send info via email regarding snowplow meeting of HOA and how the two entities can work together for future snow seasons.
6. **Financials** - No questions all is approved.

**Next Meeting:** Monday, April 29, 2019 at fire station #2.

**Meeting adjourned at 7:48pm Jim S.**

**Minutes recorded by Jackie Johnson**

**Board Minutes approved: 4-29-19**