(August 19, 2019) Board Minutes Steamboat Lake Water & Sanitation District Regular Board Meeting 8-19-19

Jim S. called the meeting to order at 6:08pm at the North Routt Fire Station #2.

Members:

1. Steve Johnson	2. Suzy Chase	
3Jeff Wilson	4. Jim Standish	5.Jim Hillman via phone

Jackie Johnson, SLWSD admin

Open Issues:

- 1. July Minutes: Jeff motions to approve as written, Suzy seconds, unanimous approval, motion carried.
- 2. WCPV HOA Fencing committee proposal: Dave Peregoy representing fencing committee asks the board for permission to place an 8'x10' shed building to store fencing materials on the current water treatment property at 58130 Jupiter Place. Discussion follows about where and what dirt work would need to occur, etc. He assures that all expenses incurred would be paid by the HOA and agrees to have a hold harmless/release of liability form signed between both parties. Jackie will contact Ian about drafting this document and review with the board so that both parties may sign before any work is to begin. Dave explains the work of the fencing committee and the need for the shed, the board agrees this is a good option. Emails regarding particulars will be circulated for signing of forms and any site work that needs to be done.
- 3. Liability follow up questions regarding bollards and fencing: Discussion on questions regarding scheduling the bollards at the water treatment plant and the fence at the sewer treatment plant and the necessity of this. The board decides it is not necessary to incur additional expense of covering/insuring them at this time.
- Scott updates on pump and panel Scott Smith updates 1. Technician here today, fixing the surge protector on battery, Scott contacting manufacturer for updates, replacing communication lines in the panel and batteries and computer module. 2. Ryan electrician coming tomorrow for panel and pumps.
 Subr helping with pumps 4. In flushing hydrants he noticed one on end of Neptune needs replacing so when Subr is here to deal with pumps he will also replace 2 hydrants: end of Neptune and up on Longfellow. He will also repair on Neptune near Saturn. 5. Overhang is wonderful thank you! Jackie will check with Scott Smith about salvaging parts of fire hydrants. Jackie will review the pay of Scott for the new service inspections. Jackie will also forward job descriptions again.
- 5. Manholes on 129 no updates.
- 6. Review rules and regulations after a final review of Rules and Regulations Jeff motions to adopt the revisions adding bold print to 7.1.1 Handheld devices, Jim S. seconds, unanimous approval, motion carried.
- 7. Ekhart Ditch no updates on waiting on Peter.
- **8.** Overhang at water treatment plant The overhang is finished and looks great, will need to stain, Jackie will do this fall.

- **9.** Snowplowing HOA, Suzy Jackie will put together all the details and comments from Ian and forward to Suzy. Jim S. will also forward the emails between Warnke and himself where questions regarding formula for the amount SLWSD is charged is figured out.
- **10. Dead trees at sewer plant -** This was already taken care of when Jim S. went to survey; Gilbert has done it.
- **11. Financials -** A few questions were mentioned and Jackie will follow up with Colin and circulate answers via email.
- **12. Sample letter from lan for consolidation/exclusion -** Jackie to continue to work with lan regarding the details of these forms.
- **13. UNCC locate requests for Tier 1 and Tier 2 members; how to handle in the future** UNCC encourages each Tier 2 member to locate each line with marks, etc. This would involve additional staffing, etc. The importance, significance and frequency of these requests is addressed. This will be tabled and revisited as information comes available.
- **14. Follow up from July 31 meeting for SRF loans/grants in Craig -** discussed some options pertaining to the district and funding sources. Jackie connected with 3 new resources and has a meeting scheduled with DOLA and CDPHE before scheduling the Prequalification meeting.
- **15. Follow up from Catterson meeting –** after speaking to Chris regarding the division of funds (potential) and sorting this out for potential funding sources, Jim S. motions to adopt a resolution directing Colby's office to divide the water elements into one section and sewer into another section as Chris's draft proposes. Suzy seconds, unanimous approval, motion carried. Jackie will direct Colby's office.

Next Meeting: Monday, September 16, 2019 at fire station #2. Meeting adjourned at 7:43pm Minutes recorded by Jackie Johnson Board Minutes approved: