

# STEAMBOAT LAKE WATER AND SANITATION DISTRICT

## Minutes for October 16, 2023 Board Meeting

- 1) **Call to Order.** The meeting was called to order at 6:30 pm by Director Standish.
- 2) **Roll Call, Confirmation of Quorum.** Directors present: Jim Standish, Prince Holley, and Matt Barnard. Absent excused: Trent Connor and Brandon Stone. A quorum was confirmed.

**Also present:** Mary Andre, CDC engineer

- 3) **Changes to/Approval of Agenda.** Director Barnard moved to approve the agenda. Director Standish seconded. The agenda was approved unanimously.
- 4) **Review & Approval of Board Minutes from September 18, 2023:** Director Barnard moved to approve. Director Holley seconded. The motion passed unanimously.
- 5) **Public Comment Period.** N/A
- 6) **Statutory/Regulatory/General Business**
  - a) **CDC Engineering Updates.**
    - i) Update on the negotiations with X Field Services LLC regarding dispute over parts used on the hydrant/valve replacement project.
      - (1) The board gave CDC until 11/16 to close out the project and settle the dispute.
    - ii) Discuss CDC's sewer line video report and their recommendations.
      - (1) Push back Mary's review to the November meeting until all directors to be present.
    - iii) Tap inspection reports for taps at existing home on upper Beaver Canyon and new construction at the middle of Beaver Canyon. Satisfactory.
  - b) **Extension of water and sewer service at Linda Kay Place and Willow Gulch.**
    - i) Request made to attorney to draft a letter to the property owner regarding his financial responsibility in paying for the extension of water and sewer service.
      - (1) The attorney is out of the country until October 30<sup>th</sup>, and will not have time to work on it before then.

c) **Fall/Winter Newsletter**

- i) List this year's accomplishments.
- ii) Pending projects.
  - (1) Feasibility study of installation of water meters in the district.
  - (2) Roots in the sewer line along CR 129.
  - (3) Redrill Lot 78 well.
  - (4) Second driveway to wastewater plant.

7) **Financial**

- a) Monthly Transaction Review, Approval
- b) Monthly Aging Review, Actions

8) **Draft 2024 Budget and discuss projects.**

- a) Meters
- b) Video the west side sewer
- c) HOA/SLWSD coordination.
  - i) Second WWTP entrance.
- d) Redrill Lot 78 well.
- e) Drill a second well near the Guest well.

9) **Adjournment:** Director Standish moved to adjourn at 8:00 p.m. Director Holley seconded. The motion was approved unanimously.

10) **Next meeting** –November 20, 2023